

Music Therapy Association of Minnesota: Board Meeting
Wednesday, March 10, 2021, 7-8:30 PM

Attendance: Stephanie Hubbard, Michelle Doree, Erin Lunde, Beth Engelking, Linnea Larson, Melody Schuldt, Lindsay Markworth, Maggie Sonstebly, Jessica Nagel-Nnebedum, Kay, Ericha Rupp, Amber Stefan

1. Get everyone in Zoom call / casual check in
2. Call to Order & Approve Flexible Agenda
Called to order at 7:02pm by Stephanie
3. Approve [February Minutes](#)
 - a. Motion to approve minutes made by Lindsay
 - b. Motion/Minutes are approved
4. Announcements (5 min):
 - a. April Meeting: April 21 7PM
 - b. Shared Google Folder
 - c. Votes since last meeting: Professional scholarship applicant vote passed
5. Special Committee/ Taskforce / Workgroup Reports & Discussion (35 min):
 - a. COVID-19 (15-20 min)
 - i. Ideas for use of grant money - Melody & Steph
 1. Scholarships specific to COVID relief (not directly tied to MT)
 2. Scholarships specific to MT (i.e. AMTA membership)
 3. Scholarship raffle
 4. Pay for videos that MTAM members might be interested in
 - a. \$200 allocated to do this
 - ii. Supporting Students and Interns - Kay
 1. Kay will get a list of current or recently graduated interns (how many are there?)
 2. Can we simplify the application process?
 - a. Could it be as simple as an essay? (i.e. how has being an intern in Minnesota affected you and your practice?)
 - b. Ericha will start a google form for the board exam scholarship
 - i. DRAFT CBMT Certification Exam Scholarship Google Form
 - ii. DRAFT Professional CBMT Dues Scholarship Google Form
 3. Financial assistance to interns who have served in MN and are preparing to take the Board exam
 4. The goal is to support as many interns as possible in a meaningful way
 - iii. Videos -- ON HOLD if Amber is off
 1. Idea to reach out to GLR presenters for their videos
 - iv. Next Steps - After SRTF survey
 1. We need to abide by CBMT guidelines when asking for personal information
 2. We were able to keep some questions. Ericha will clarify
 3. They requested more COVID related questions
 - b. Equity and Diversity Action Steps
 - i. Possible Next Steps: Motion put forth by Jess in Dec
 1. Majority of speakers at conferences have been white speakers. We are a mostly white board. What can we do to reach out so that this changes in the long term?
 - a. How do we increase diversity of candidates (speakers) because we want to financially support BIPOC, DEI and LGBTQIA+ members?
 - b. Could we have a standing google form on our website to collect suggestions? Give recommendations for speakers?
 - c. As a board, we will strive to select that will represent various populations
 - d. Ericha will collect information about creating a DEI statement and what all should be included. It will be presented at the next meeting
6. Appointed Member Reports & Discussion:
 - a. Members at Large
 - b. Gov. Relations
 - c. Reimbursement
 - i. Working on communications regarding options for waivers, documentation, billing etc.

- ii. Going to host info sessions
 - iii. Need to connect with their liaisons before communications go out and info sessions are scheduled
- d. Clinical Training Rep
- e. Newsletter Editor
- 7. Elected Officer Reports & Discussion (35-45 min):
 - a. President (10 min)
 - i. GLR Report - Will email
 - ii. Professional Scholarships Vote Results
 - iii. Steph Maternity Leave-- Ericha and Michelle will assist in setting up the agenda and running the meeting in May
 - b. President Elect
 - i. At some point during the summer, may want to propose a strategic plan going forward before the board changes
 - c. Past President
 - i. We are still trying to encourage people to run for the board. Please give suggestions and contact information to Michelle.
 - ii. Elections need to be done in the fall
 - d. Secretary
 - e. VP*
 - i. Amber reached out to Jen and Chantise re: mini videos. Jen is interested. Could push out a video after March.
 - ii. Could we potentially reach out to Jess DeVillers regarding her GLR presentation video?
 - f. Treasurer (5 min)
 - i. [Treasury Report](#)
 - ii. Bank Decision (ON HOLD)
 - g. PR / Website (5 min)
 - i. Liaison reminders
 - ii. Next scholarship deadlines
 - iii. Other
- 8. Other Business (5 min)
 - a. Updating Private Practice List
- 9. Adjourn
 - a. Motion to adjourn made by Linnea at 8:33pm
 - b. Motion approved

Future topics:

New bank? (Fall 2021)

Handbook Revision: Gov. Relations and Reimbursement

MTAM Commitments and Possible Action Steps Toward Equity & Diversity;