

**Music Therapy Association of Minnesota: Board Meeting
Wednesday, January 20, 2021, 7-8:30 PM**

1. Get everyone in Zoom call / casual check in (2 min)
2. Call to Order & Approve Flexible Agenda (1 min)
 - a. Call to order at 7:05 pm
3. Approve September Minutes (1 min)
 - a. Megan moved to approve.
 - b. Approved.
4. Approve and November Minutes (1 min)
 - a. Erin moved to approve.
 - b. Approved.
5. Announcements (5 min):
 - a. February and March Doodle Results: 10th instead of 17th
 - b. Shared Google Folder
 - c. Votes since last meeting:
 - i. MTAM will offer a coupon for 50% off one Mtam conference registration with the welcome packet. **Motion Passed**
 - ii. MTAM sponsors the 2021 GLR/MWR virtual regional conference at the bronze level (\$100). **Motion Passed**
 - iii. Approve \$629.64 + tax 3-year Website renewal for the MTAM website: **Motion Passed**
 - d. **An overview of our typical board meeting agenda is on the website to be in compliance for 50c3b**
 - e. **Canon Family Foundation grant \$2,500 - appreciation letter being sent, update sent about what previous grant was used for.**
6. Elected Officer Reports & Discussion (35-45 min):
 - a. President (5 min)
 - i. Professional Scholarships Deadline
 - ii. Additional Grant from Cannons**
 1. **Action:** Stephanie will write thank you and explain use of funds
 - iii. **Internship scholarship deadline January 31**
 - b. President Elect
 - i. Intern Scholarship Deadline
 - c. Past President
 - d. Secretary
 - e. VP (15 min)
 - i. New Professional Conference Coupon: **Amber requested list and will send out coupons early the week of 1/25. It'll cost \$2.**
 - ii. Jenn Werner Fund: Funding & Criteria: **10% Percentage of conference sales moving forward, and 2020 Year Cannon Family Foundation Grant. Motion Passed. Suggestion to sure-up formal descriptions and eligibility of fund itself.--Amber & Stephanie**
 - iii. Fall Conference: beginning conversations: **Feedback indicates people want more DEI topics. Others have suggested Enneagram workshop. We don't know whether we'll be in-person or virtual yet. Other suggestions: Music-based. Music tech. Sarah Greer. Telehealth. Watch for something at GLR or national that stands out.**
 - f. Treasurer (15 min)
 - i. Bank Decision - talked about transitioning away from TCF in past meeting, looked into Affinity Plus and US Bank, details below:
 1. Affinity Plus
 - a. Credit union
 - b. Probably not a good fit, someone has to have personal account at all times
 2. U.S. Bank
 - a. Not able to get in touch with a person on the phone - need to ask about transferring process between board turn over
 - b. Have a non profit checking account option, no fees, 1,800 transactions annually
 3. Suggestion of looking into Bremer Bank
 4. Suggestion of looking into Sunrise Bank
 5. Suggestion of looking into Trustone Credit Union
 - ii. Budget
 1. 2021 - changes -

- a. reduce anticipated income for membership due to financial challenges, would like to budget more conservatively
 - b. Discussed possibility of doing some type of recorded video that members are given access to to boost membership, possibly a relaxation video by Jenn Hicks, etc.
 - c. GLR hosting so conference \$ is at 0 for Spring
 - d. President reimbursement, planning for in person
 - e. Grant money from Canon Family Foundation that seems to be in addition to our other grant income from Minneapolis Foundation will be allocated to 2020, rather than 2021 where it is right now
 - f. Will reimburse ourselves from grant money for student conference registrations that were free
 - g. Amber moved to approve budget. Approved!
 - g. PR / Website (5 min)
 - i. Next Scholarship Deadline: 1/31/2021 (Professional AND Intern)
 - ii. Music Therapy Week / GLR Conference - March 3-7
 - iii. Liaison reminders
 - iv. Student membership is currently half off
 - v. New tabs on website
 - vi. Jenn Werner fund donation option when registering as member or for conference - will look into options, possibly adding \$5 donation option
 - vii. Once a month, reminder about reimbursement email
- 7. Appointed Member Reports & Discussion (35-45 min):
 - a. Gov. Relations
 - i. Handbook Revision - clean up role descriptions for clarity
 - ii. MT Week - March 3-7, will put in request
 - iii. Task Force - reviewing notes and assessing next steps, some authors are still on board, committee chairs confirmed, Senate side might be harder, checking on how long we have left on bill or if this year, we need to restart the process
 - b. Reimbursement
 - i. Next Steps for Supporting MN MTs through Waiver changes
 - 1. MT (ILS) was approved under all four waivers, published New Year's Day
 - 2. Waiver reimagine changes will take place throughout the year as waivers renew
 - 3. Developing information and protocol with access to training, links directly to DHS
 - 4. Can become MN HCP provider, learning more about this currently
 - 5. Don't contact DHS, took a long time to get approved, working to understand, need to take it slow, will put together info session.
 - 6. How to get this info out - directing people to website, maybe short videos with snippets of information to draw people in
 - ii. Handbook Revision: Liaison Role (time-permitting) - adding to handbook officially
 - c. Clinical Training Rep
 - i. Two new sites opening in GLR
 - d. Newsletter Editor
 - i. December newsletter released
 - ii. April is next - vaccine pics!
 - e. Members at Large
- 8. Special Committee/ Taskforce / Workgroup Reports & Discussion (10 min):
 - a. COVID-19
 - i. Next steps (HOLD until next meeting): **-Steph reach out to group**
 - b. Equity and Diversity Action Steps
 - i. Possible Next Steps: Motion put forth by Jess in Dec (HOLD until next meeting)
- 9. Other Business (5 min)
 - a. Students -
 - i. less internship sites right now, scholarships? Some type of support?
 - ii. How to engage students between academic and internship, don't want to lose touch with MT, supervision group? Referring to mentor group?
 - iii. Minneapolis Foundation money possibly
 - iv. Kay will reach out to other regions to find out what supports are in place for students/ interns
- 10. Adjourn (1 min)
 - a. Moved to adjourn (Beth) 8:34 pm
 - b. Next Meetings: Feb. 10 and March 10

Future topics:

Support for student stress with internship / between academic and internship (scholarship, mentoring, journal club...etc.)

2021 Budget

New bank? (Dec or Jan)

Handbook Revision: Gov. Relations and Reimbursement

MTAM Commitments and Possible Action Steps Toward Equity & Diversity;

Jenn Werner Fund: Funding & Criteria;

Welcome to profession next steps (if needed)

1. Must align with mission statement. 2. Priority will be given to topics that have been requested by members at previous conferences. 3. Topics must be relevant and address a significant issue or opportunity music therapists are currently facing. 4. Speaker should advocate current best practices on respective topic. 5. Expertise should be relevant and represented on their resume/curriculum vitae. 6. We will strive to select speakers that will represent various populations.

Motion: In an effort to fully engage with and learn from our Minnesota and larger music therapy community, the MTAM board commits to annually hiring at least one conference presenter who identifies with a minoritized community.

I wonder about the commitment instead being to a topic once a year focused on social justice or culture-centering in MT for the next 2 years or so?

We would also want to be mindful about people who are in minoritized groups that are not visually evident (i.e. LGBTQIA)

COVID-19