

**Music Therapy Association of Minnesota: Board Meeting**  
**Wednesday, November 18, 2020, 7-8:30 PM**

**In attendance: Kay Ludtke-Smith, Stephanie Hubbard, Amber Stefan, Michelle Doree, Erin Lunde, Jessica Nagel, Linnea Larson, Melody Schuldt, Beth Engelking, Lindsey Markworth, Maggie Sonsteby**

1. Get everyone in Zoom call / casual check in (2 min)
2. Call to Order at 7:03 pm by Stephanie Hubbard
3. Motion to Approve Flexible Agenda
  - a. Motion moved by Amber
  - b. Motion approved
4. Motion to approved September minutes and to retract 6d confidential information and unlinking
  - a. So moved by Melody
  - b. Motion approved by board
5. Announcements (5 min):
  - a. recurring meeting survey: 3rd Wednesdays 7PM
    - i. Options to add to your calendar: shared calendar link, google invite, on your own
    - ii. February and March meetings will be moved to another Wednesday as the recurrent Feb meeting falls on Ash Wednesday, and March meeting falls on St. Patrick's Day. A Google doodle will be sent out to determine an alternate date for the meetings
  - b. Shared Google Folder
6. Elected Officer Reports & Discussion:
  - a. President
    - i. Suggestions from members: Send students who are MTAM members a welcome Packet & Supervision Group Info
      1. Amber will reach out to CBMT to see if there's a way to get a list of new MT-BCs
      2. Could we have a place on the website where new professionals can go to get resources (the welcome packet)
    - ii. Beth will send an introductory email to Erin about the possibility of having the contact people for supervision groups on the website
  - b. President Elect (Ericha not present)
  - c. Past President
    - i. Good turnout for Sandi Holton's celebration
  - d. Secretary: no report
  - e. VP
    - i. Fall Conference Review.
      1. 63 registrants
      2. Positive feedback about topics, length, time of day`
        - a. Requests to dive deeper with the same topics in the future
        - b. Faster response rate than past conferences
        - c. 2/3s of responses have been received as of 11/18

- d. Is it possible to continue to have on-line options for conference after COVID?
    - ii. Jenn Werner Fund: Funding & Criteria
      - 1. Do we want to have a fundraiser outside of conferences to fund it?
      - 2. Could we have an option to donate as they are signing up for conference?
        - a. Erin will look into options for adding it in PayPal
      - 3. Partnering with another organization?
      - 4. Allocation of some of the Minneapolis Grant money?
      - 5. Donte a percentage of every conference for the fund (10%)?
  - f. Treasurer
    - i. All professional and internships have been sent out for the year with one exception for an intern (the internship was delayed)
    - ii. Continue to explore different banking options (to discuss / decide in-depth in December)
  - g. PR / Website
    - i. Next Scholarship Deadline: 1/31/2021 (Professional AND Intern)
    - ii. Music Therapy Week (GLR Conference week March 3-6)
      - 1. Maggie will send out request for proclamation
7. Appointed Member Reports & Discussion:
  - a. Gov. Relations to be tabled until Ericha is back
  - b. Reimbursement
  - c. Mark and Lindsay have been working to help other MT-BCs understand the importance of taking the waiver training
  - d. Clinical Training Rep
  - e. Newsletter Editor has reached out for content and is collecting it at this time
  - f. Members at Large
    - i. Jessica brought forth the idea of putting forth a motion about commitment to minoritized populations as a board and when it comes to presenters at conference
    - ii. Is this something that should be put in our mission/vision statement?
8. Special Committee/ Taskforce / Workgroup Reports & Discussion:
  - a. COVID-19
    - i. Stephanie will reach out to COVID committee
9. Motion to adjourn
  - Moved
  - Meeting Adjourned at 8:32pm