

Job Description Creation Template

Proposed Job Title: Board Certified Music Therapist

Job Summary: The Music Therapist will provide individual and group sessions to fulfill therapeutic objectives, including but not limited to: anxiety reduction, pain management, developmental stimulation, alternative means of expression/communication, positive coping techniques, procedural support, quality of life and family/patient support. The Music Therapist will be a member of the Child Life Department and complement one another's work in meeting the psychosocial and developmental needs of patients and families. The Music Therapist will also provide educational presentations to the staff, volunteers and community as needed.

Population: Hospitalized Children (birth-18) with various medical diagnoses. Primary populations/areas of service include, but are not limited to: general medical/surgical, cardiac, Hematology/Oncology (in-patient and out-patient clinic), Epilepsy, behavioral health, special needs, Intermediate Care Unit and the Pediatric Intensive Care Unit.

Qualifications: Basic computer skills. Ability to function in an interdisciplinary work environment without direct supervision.

License/Certification/Registration required?

Must be Board Certified

NMT Certification or experience preferred

NICU-MT Certification required to work in NICU

Education:

Minimum of a Bachelor's degree Music Therapy

Experience:

Must have at least one-year paid experience as a Music Therapist. Must have one year of prior music therapy work experience with children and families. Experience in program development preferred.

Knowledge/Skills/Abilities:

- * Ability identify and receive referrals from hospital staff and to prioritize patients
- * Ability to accurately assess developmental needs of patients & families and establish a plan of care
- * Ability to document patient goals and objectives
- * Ability to evaluate the impact of and progress of music therapy interventions
- * Excellent time management skills
- * Willingness and ability to collaborate with other healthcare professionals
- * Highly proficient guitar and vocal skills

Job Responsibilities Defined:

Please note that all job descriptions at Children's contain the following 3 standard responsibility sections:

1. Knowledge Driven Care Delivery

- *Provides services within the mission and vision of Children's.
- *Implements the integration of knowledge into unit/department operation.
- *Continues personal and professional development to enhance job related competency.

2. Compliance

- *Children's Service Standards and Organizational Policies and Procedures.
- *Children's Organizational Code of Business conduct and Corporate Compliance Guidelines.
- *Regulatory, accreditation standards, and job/department specific competencies (Joint Commission, CMS, Patient's Rights, CHEX, etc.).

3. Optimal Use of Resources

- *Manages time effectively by completing work within scheduled time, adhering to break times, arriving for work on time, and assisting others as available.
- *Manages resources effectively including supplies, equipment, and personnel time.
- *Takes responsibility to maintain and enhance job related competencies.

Describe the essential functions and expectations of this role. Group like tasks together. Use the task group heading and bulleted list format shown in 1-3 above.

To assist you, try to answer the following questions:

- What tasks will it perform?
- What production or outcomes will be expected from the work?
- Who will the position work with and in what way (e.g. collaboration, direction – giving or taking, work group, task force, etc.)?

Task heading **#4: Music therapy programming**

Task bullets (limit 1300 characters)

% of time _____

- plans, organizes and implements music therapy interventions as part of psychosocial and physical health care of patients to influence behavioral and psychological changes leading to optimal health care outcomes
- demonstrates knowledge of child development, family relationships and family-centered care
- demonstrates understanding of illness and hospitalization on children's coping abilities
- develops and maintains therapeutic relationships with children and families
- provides music therapy programming reflective of individual and group needs
- recognizes and integrates cultural needs of patients and families
- applies infection control and safety policies for music therapy practice
- participates in grant writing and reporting for music therapy services
- supervises music therapy practicum and internship students

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Task heading **#5: Assessment, interventions and therapeutic techniques**

Task bullets (limit 1300 characters)

% of time _____

- assesses and prioritizes patient needs through referrals and patient review processes
- identifies interventions based on patient assessment; matches techniques to developmental, emotional, physical and social needs of patients and families
- provides instrumental and vocal music interventions designed to meet patients' physical or psychological needs, such as singing, rhythmic and other creative music activities, music listening, etc.
- informs and educates patients and family members on the use of music therapy techniques to support healthy coping and normal growth and development
- involves family members in music therapy services per assessments including teaching skills and resources for transition to home
- implements and documents patient care plans; communicates plans and outcomes to others

Task heading **#6: Professional Development and Standards**

Task bullets (limit 1300 characters)

% of time _____

- acquires and maintains Music Therapy Board Certification
- demonstrates knowledge of current music therapy literature and best practices
- provides professional presentations as requested
- serves as a resource to professionals and community groups regarding music therapy services
- seeks out and participates in professional educational opportunities
- takes responsibility to actively participate in professional supervision

Task heading #7: **Intra-departmental teamwork**

Task bullets (limit 1300 characters)

% of time _____

- collaborates with Child Life Department staff for the evolution of department services
- informs and communicates with Child Life Manger regarding the development of music therapy programs and goals
- demonstrates problem-solving skills and effective inter-personal communication
- acts in accordance with departmental and organizational policies and guidelines for work space, equipment storage, special event planning, fundraising, donations, etc.
- completes mandatory education in a timely manner

#7 Multi-disciplinary collaboration

- acts as integral part of patient care team advocating for patient and family needs with the intra-disciplinary team
- works cooperatively with Volunteer Services to orient and train volunteer musicians assigned to patient care areas for environmental music experiences
- attends interdisciplinary rounds, care conferences, and other meetings, representing the developmental and psychosocial needs of the child and family, as identified
- integrates music therapy services into overall health care plan, both verbally and in written format

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Task heading #8: _____ (limit 40 characters)

Task bullets (limit 1300 characters)

% of time _____

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