

**Music Therapy Association of Minnesota: Board Meeting
Friday, February 24th, 2023, 2:15-3:15 PM**

Join Zoom Meeting

Attending: Mark Burnett, Ericha Rupp, Kay Leudtke-Smith, Amber Stefan, Taylor Baloga Loufek, Beth and Amy.

1. Get everyone in Zoom call/casual check in
2. Call to Order @ 2:18 pm & Approve Agenda
3. Approve January Minutes
 - a. Motion from Ericha to approve; motion approved
4. Announcements / reminders (5 min):
 - a. March Meeting 03/25/2023 (At the STATE Conference)
 - b. GLR Conference in Fort Wayne, Indiana March 15-18 (No state (MN) meeting will be held at this conference)
 - c. HUGE THANK YOU to Amber for putting together our state conference for Saturday March 25th, 2023!
5. Approve Consent Agenda (officer reports)
6. Essential Updates, Action Items, and Discussion (30-40 min)
 - a. State Conference updates
 - i. Volunteers needed for set-up/clean-up
 1. Access to venue at 8am
 - ii. Supplies
 1. Name tags
 - iii. Weekly social media posts
 1. Share posts to Minnesota music therapy groups and peer supervision groups
 2. Share disclaimer about no affiliation with 29:11
 - a. Ericha will follow-up via email
 - b. Internship Scholarship
 - i. Follow-up with voting between meetings re: recipient and future amount of scholarship
 1. Increased membership can increase awareness of resources like this
 - c. Membership passwords?
 - i. Members reported not receiving welcome email from MTAM w/ password following payment
 - ii. Member reported being unable to access content (i.e. job postings)
 - d. Reimbursement update
 - i. See Consent Agenda below
 - ii. Reimbursement Committee is meeting March 10th re: recent updates on policy changes
 - iii. Discussion of how to communicate to MN music therapists re: call for volunteers, new requirements due to updated policies (i.e. rationale statements)
7. Other Business (5 min)
8. Meeting adjourned @ 3:13pm

CONSENT AGENDA:

Elected and Appointed Officer Reports, (Feb 2023) (no discussion required; for board review):

Name	Position	Update
Ericha	Pres	Treasurer report: Quickbooks is up and running. Because we were only able to transfer three months (Oct-Dec) of 2022 into quickbooks we are manually creating a budget for 2023 to be sent by the first week of March for board approval.

		<p>Current membership numbers: Professional: 66 Retired: 7 Student: 6 Send the word out to your peers. 😊 Motion: <i>To change internship scholarship deadlines from twice per year to once per year, change the amount from \$300 to \$600, and have only one applicant receive the scholarship per year.</i></p> <p>GLR Conference: I will not be attending the GLR conference in-person this year and will be asking another president to read the MN report at the general business meetings. So there will not be a state meeting for MN during this year’s regional conference.</p> <p>Assembly of Delegates: The slate is now open for self nominations. If interested, fill out the Google Form by March 17, 2023.</p> <p>MN MTAM Conference: Revised by-laws for voting will be placed in Survey Monkey or Google Forms to be introduced to membership at our spring conference on March 25th with a 30 day deadline.</p> <p>POWERPOINT - In effort to bring awareness to who is on the board I ask that everyone contribute to this powerpoint and include your photo, contact information, and information on your designated slide. If you do not have a slide yet, please create one. When it comes to the actual conference you have the option to share your information live, have someone else read for you, or the audience can read it for themselves. Deadline for all information is 10:00 pm Friday March 24th, 2023.</p> <p>Other business:</p> <ul style="list-style-type: none"> - While revising the bylaws the MTAM handbook also could use a face lift to reflect the new bylaws once they are approved. Two volunteers from the board will be needed starting in April to work on these revisions. If interested let me know. - Website assistance: since Erin has stepped away from her position we need someone to help with maintaining communication between the web designing committee and our web designer until the project is done. If interested let me know asap.
Stephanie	Past Pres	
Amber	VP	Update on conference

Mark	Reimbursement	<p>Review of the first of three Audit Reports - DHS</p> <p>New developments within waivers reimbursement and grants are going to need to have a higher level of contribution and participation from music therapists in the following areas:</p> <p>Special education Behavioral health Clients falling under the category of elderly waiver</p> <p>We will need music therapists to become members and collaborators to help grow access to music therapy. One of the stronger areas of need is going to be in behavioral psychiatric health, elderly waiver, and education.</p> <p>I will have a quick slideshow to share.</p>
Maggie	Government Relations	
Ellie	PR	Weekly conference promotion posts are scheduled to go out leading up to the conference. Posts promoting the community provider list and observation list are also scheduled!
Beth	Newsletter	
Lyndie, Jessica, and Amy	Members at large	
Kay	Director of Education	

Future topics: