

**Music Therapy Association of Minnesota: Board Meeting**  
**Wednesday, May 18th, 2022, 7-8:30 PM**

*Join Zoom Meeting:*

<https://us02web.zoom.us/j/83547965121?pwd=MkduZCtSUkxPT2VkNFRBRHhMMT11dz09>

Meeting ID: 835 4796 5121      Passcode: 710038

Attending: Ericha Rupp, Taylor Baloga Loufek (taking minutes), Kay Luedtke-Smith, Amy Furman, Amber Stefan, Melody Schuldt, Erin Lunde, Rachel Yurik (GLR DEI Rep.), Lyndie Walker, Ellie Mehr, Stephanie Hubbard, Beth Engelking

1. Get everyone in Zoom call/casual check in
2. Call to Order & Approve Agenda 7:05pm
3. Approve April Minutes
  - a. Ericha motion to approve, Amy seconds, motion approved.
4. Announcements / reminders (5 min):
  - a. June Meeting on the 15th 2022 7PM (in-person?)
  - b. Shared Google Folder
  - c. CBMT dues
  - d. Share the state survey, Deadline May 30th.
    - i. 26 respondents so far - idea to extend the deadline tabled for the moment
  - e. GLR DEI Book Club (group starting in June 2022 with 11 weeks of fun)
    - i. <https://www.glr-amta.org/join-the-glr-dei-summer-book-club/>
5. Officer reports (see Consent Agenda below)
  - a. Revamp of Website
    - i. Erin met with Julie who recommended a total update to the website
      1. Website Design: More user friendly links to information like scholarships and awards
      2. Cost (see below): 15% nonprofit discount, installments available (3/6/9/12 month plans), Deposit due at start of project
        - a. Additional Cost: Maintenance is an additional investment (\$75/month) which provides consistency for next Webmaster (provides video tutorials), security key
          - i. Maintenance starts once website is live
      3. Timeline: 14-15 weeks to complete
    - ii. Amy and Lyndie bring forward the ideas that, with intentional changes to the website, this can help MTAM in the long-term with membership, etc.
      1. What do we want a new website to do?: Welcome people (new residents of MN, students); maintain sense of community; advocacy
        - a. Who uses it and why? Erin can see traffic on website and come up with this information
      2. Additional meeting to discuss this question? - Will form a subcommittee
  - b. Beth moves that we sign the contract with Julie Palmieri, pay the 15% deposit, accept the 12 month payment plan option, and form a subcommittee within MTAM to detail the wants and needs that we have from the website redesign
    - i. Motion passes unanimously
  - c. Additional Discussion
    - i. Modify the logo

- ii. Communicate to music therapists about what they would like the website to do
    - 1. Beth will create a Google survey to distribute to membership to gather information about usage/thoughts on current website and ideas/content desired for redesigned website
  
- 6. Essential Updates, Action Items, and Discussion (30-40 min)
  - a. Mental Health Day at the State Fair
    - i. See notes in Consent Agenda
  - b. Summer gathering and Fall conference
    - i. Discussion of Summer Gathering
      - 1. Facilitated vs. Casual
        - a. Facilitated: POUND by Mike, Yoga by Jen Hicks, Kiran Dahlin, Ian Crawford
          - i. Lyndie checking with Kiran
      - 2. Location
        - a. Opportunity for those in Southern MN?
        - b. Calvary Lutheran Church in Golden Valley - <https://calvary.org/>
      - 3. Multiple opportunities throughout the year?
      - 4. Time - end of June/ beginning of July
      - 5. Giveaways - people can choose what gifts to put in raffle ticket for
        - a. MN Orchestra tickets, Groth gift cards or instruments - Lyndie will followup
        - b. Crawlers - Stephanie
      - 6. Snacks
        - a. Church has coffee, hot water for tea, bars or trail mix bar
          - i. Lyndie can help get snacks at Costco Business Center
    - ii. Discussion of Fall Conference
      - 1. Topic
        - a. Fall - Counseling techniques - Kara Johnson, LMFT
          - i. Possible ethics component?
        - b. Spring - Ethics?
      - 2. Format and Time
        - a. Hybrid? - ask potential presenter what their preference/ comfort level is
        - b. Late September or early November? (avoid AMTA Conference)
          - i. Spring (avoid March 15-18 GLR Conference)
  - c. State GLR DEI Liaison Rachel Yurik
    - i. Transitioning into position of state liaison for GLR DEI Committee
    - ii. Update
      - 1. Structural changes
      - 2. DEI book club starting in June: <https://www.glr-amta.org/join-the-glr-dei-summer-book-club/>
        - a. Maybe extending into podcast
      - 3. Looking into establishing CMTE opportunities
      - 4. Student/ intern financial support

- d. AMTA's recent letter to the public concerning their financial standing.
  - i. GLR Facebook Page
  - ii. Town Hall Meeting Monday (5/16) night
  - iii. Google Form
- e. Padlet responses and Survey

7. Other Business (5 min)

8. Meeting adjourned at 8:56pm

**CONSENT AGENDA:**

*Elected and Appointed Officer Reports, (May 2022) (no discussion required; for board review):*

Name	Position	Update
Ericha Rupp	President	<p>Mental Health Day at the state fair application has been submitted. We will know around June 6th, 2022 if we have been accepted. Thank you to all who have contributed and helped with the application process.</p> <p>GLR DEI Book Club info and sign-up link:  <a href="https://docs.google.com/forms/d/e/1FAIpQLSeKu8ENWCny-jUFZ3LOWpKUn3ZmNgoP_8pnQl1C_TVC63JWtw/viewform">https://docs.google.com/forms/d/e/1FAIpQLSeKu8ENWCny-jUFZ3LOWpKUn3ZmNgoP_8pnQl1C_TVC63JWtw/viewform</a></p>
Taylor Baloga Loufek	Secretary	<p>On April 27th, Ericha and Taylor met with MTSA to learn more from students about how MTAM can support them. Most of all, students were looking for more ways to connect with professionals outside of academic/practicum settings! We will present more info and hold a discussion at June's meeting.</p>
Erin Lunde	Webmaster	<p>Serenade Designs has provided a Website Design Proposal for our website. The total for the project is \$2,802.45, with the option to pay in installments.</p>
Beth Engelking	Newsletter Editor	<ul style="list-style-type: none"> <li>- Article deadline for the spring newsletter is May 31.</li> <li>- Working on creating an observation list for students/interns to access contact information for MTs who can have observers.</li> </ul>
Amber Stefan	VP	<ul style="list-style-type: none"> <li>- summer social discussion</li> <li>- fall conference update</li> </ul>
Mark Burnett	Reimbursement Committee	<p><b><i>Greetings fellow music therapists from reimbursement committee:</i></b></p> <p><b><i>Please remind everyone to aggressively document client preference when you are still using remote services. Monitor progress and be intentional toward establishing in person services with documentation that shows you are evaluating with the client. Always try to get case management documentation that acknowledges the</i></b></p>

		<p><b><i>provision of service and concurs with a rationale for remote service when that is appropriate or pertinent to your client process.</i></b></p> <p><b><i>Never assume that there will be a complete progression or continuance of remote services and make sure that your care plan demonstrates this in language that is clear and open.</i></b></p> <p><b><i>Thank you,</i></b></p> <p><b><i>Mark</i></b></p>
Melody Schuldt	Treasurer	<i>Treasurer's Report</i>
Ellie Mehr	Public Relations	Continuing to build upon social media presence. Promoting the upcoming newsletter, state survey, community music therapy provider listt, etc. Also working with Taylor to communicate with the membership via email and unify the messages being sent to inboxes and posted on social media.

***Future topics:***