

Music Therapy Association of Minnesota: Board Meeting
Wednesday, February 16th, 2022, 7-8:30 PM

Join Zoom Meeting:

<https://us02web.zoom.us/j/83547965121?pwd=MkduZCtSUkxPT2VkNFRBRHhMMT11dz09>
Meeting ID: 835 4796 5121 Passcode: 710038

Attending: Ericha Rupp, Stephanie Hubbard, Taylor Baloga Loufek (taking minutes), Erin Heidemann, Amy Furman, Lyndie Walker, Beth Engelking, Maggie Sostenby, Ellie Mehr, Melody Schuldt, Mark Burnett, Erin Lunde

1. Get everyone in Zoom call/casual check in
2. Call to Order @ 7:06pm & Approve Agenda
 - a. Motion to approve agenda by Amy
3. Approve November, December, and January Minutes
 - a. Motion to approve by Ericha
 - i. Motion passed
4. Announcements / reminders (5 min):
 - a. March Meeting 03/16 /2022 7PM via Zoom
 - b. Shared Google Folder
 - c. 2022 MTAM Timeline
 - i. Board members will add updates to agenda prior to monthly meetings to allow more time for action items during meetings
5. 2022 MTAM Budget (15-20 mins)
 - a. Raised budget for Presenter Fees for conferences (4 CMTEs)
 - b. Reallocation of items such as food at MTAM conferences to Thank you gift to past MTAM members
 - c. Motion to approve budget by Ericha and seconded by Stephanie
 - i. Motion passed
6. Internship Scholarship review and vote (10 mins)
 - a. Clarify language around timing of applicant's internship start date on website
 - b. Stephanie moves to approve recipients and Erin H. seconds
 - i. Motion passed
7. Essential Updates, Action Items, and Discussion (30-40 min)
 - a. MTAM Board Email: everyone is receiving emails
 - b. MN Music Therapist needs our help! (JWFunds to be allocated for a meals + meal train)
 - i. Beth moves to allocate funds to therapist in need to support them with meals
 1. Motion passed
 - c. Padlet Review
 - i. Brief overview and will be considered in the timeline of events to pivot and change the internal workings of the board and how the board can best support the community.
 - d. Robert's Rules of Order
 - i. Informal Robert's Rules currently used
 - ii. Ericha will present new options at next meeting
 - e. New bank

- i. Spoke to MTAM treasury and there is no need to change at this time as the former bank merged to a new company.
- ii. Plan is to re-evaluate next January 2023
- f. MTAM Policies and Procedures Handbook Revisions
 - i. Members are encouraged to read and review their roles and responsibilities on the board and provide feedback, comments, or edits within the margins or as “suggested edits” by the official spring 2022 meetings.
- g. MN elections alignment with GLR elections: moved to next agenda
- h. New Private Practice List:
 - i. updates have been made, a hard deadline to submit information has been agreed upon, and an updated list will be sent to the MTAM webmaster to be posted soon.

8. Other Business (5 min)

9. Call to Close at 8:38pm

CONSENT AGENDA:

Elected and Appointed Officer Reports, February 16th, 2022 (no discussion required; for board review):

Name	Position	Update
Melody S.	Treasurer	https://docs.google.com/document/d/1TapRYvGnb8LTbf6_RvD7SYTHoyVim1C5BOejyHW6VC0/edit?usp=sharing
Erin H.	President Elect	Review Terri Wolles scholarship candidates Vote on the winner
Maggie S.	Government Relations	MT Proclamation Verbiage
Mark B.	Reimbursement	The Reimbursement Committee is looking for 3 more members to join, who can be trained by the committee.
Ellie M.	Public Relations	Continuing to expand our social media presence. Please share posts you are with your online music therapy communities to help our presence grow!
Beth E.	Newsletter	New Private Practice List
Ericha R.	President	GLR Executive Board Updates: Supporting state task forces within each state within GLR, including partially funding for a lobbyist. They are also looking for new GLR DEI member to replace an individual who is stepping down.

Future topics:

Professional Scholarship

CBMT List

Proclamation for review Monday

MN election alignment with GLR elections

Policy and Procedure Handbook Overview and changes

Scholarship and deadlines review

PR expectations: timeline for recurring MTAM events/awards/scholarships etc.