

**Music Therapy Association of Minnesota: Board Meeting
Wednesday, Dec 15, 2021, 7-8:30 PM**

Join Zoom Meeting:

<https://us02web.zoom.us/j/83547965121?pwd=MkduZCtSUkxPT2VkNFRBRHhMMT11dz09>

Meeting ID: 835 4796 5121 Passcode: 710038

Attending: Stepanie, Amber, Beth, Jessica, Michelle, Maggie, Melody, Amy taking minutes

Get everyone in Zoom call / casual check in

1. **Call to Order & Approve Agenda. 7:08 PM motion by Michelle**
2. September and October Minutes were approved by Board
3. Announcements / reminders (5 min):
 - a. Shared Google Folder
 - b. Set up a connection with officer taking over your role.
 - c. **Please read reports from elected and appointed officers, and respond to votes between now - next mtg**
4. Approve Consent Agenda (officer reports)
5. DEI Workgroup: Updates and Discussion reviewed information in newsletter, which will be sent out to all MN MT-BCs (cost .06 per person), there is a continual feedback form available for use
6. Essential Updates, Action Items, and Discussion (30-40 min)
 - a. Reimbursement
 - b. MN MT Week April 3-9, 2022 aligns with GLR conference
 - c. Review awards procedures, clarify an award includes invitation to attend conference without CMTE credit or come to the business meeting
 - d. Conference Review (Steph and Melody) 41 professionals and 6 students registered
 - e. Treasurer Report items to discuss (Melody)
 - i. Reimbursing MTAM for professional and student registrations from grant fund - reimburse per registration \$50/\$25
 - ii. Reminder: 10% of conference proceeds will be donated to Jenn Werner fund
 - f. Private Practice List: Beth is working to update, please complete the google form
 - g. Jenn Werner Fund Nominations, group discussion, Beth and Melody to follow up
 - h. Gratitude: Thanks all!
7. Other Business (5 min)
8. Adjourned 8:45 Beth motion

CONSENT AGENDA:

Elected and Appointed Officer Reports, Nov 2021 (no discussion required; for board review):

Name	Position	Update
Beth	Newsletter	Newsletter was published two weeks ago. Thanks for your patience with the formatting issues! Any feedback on accessibility and alt text?
Melody	Treasurer	Budget: https://docs.google.com/spreadsheets/d/1AXJ1Od2G9TPoWGdTG8pCPWqU4q9F9VBJp6qdeckfg8A/edit?usp=sharing

		<p>Membership</p>	<p>Professional: 42 Student: 10 Lifetime: 8 – Roberta Kagin, Bridget Doak, Bill Webb, Kay Luedke-Smith, Dawn Miller, Amy Furman, Sandi Holten, Becky Pansch</p>
		<p>Financial</p>	<p>Checking: \$1,985.53 Paypal: \$9,369.10 Petty Cash: \$505.00 TOTAL: \$11,859.63</p> <p>Year to Date Income: \$4,074.00 Year to Date Expenses: \$6,774.48 Year to Date Difference: -\$2,700.48</p>

		<p>Other Notes</p>	<ul style="list-style-type: none"> ● Sent out school stipends to UMN and Augsburg student associations ● TCF officially merged with Huntington Bank as of Oct. 12th - we are now with Huntington <ul style="list-style-type: none"> ● Plan is to give Huntington a chance and forego bank change discussion for the time being ● Conference registrations <ul style="list-style-type: none"> ● Professionals: 41 ● Students: 6

Future topics:

New bank? (Fall 2021)

Handbook Revision: Gov. Relations and Reimbursement

MN elections alignment with GLR elections? Has GLR aligned with AMTA?

Consider purchasing the CBMT list for MN for the fall 2022 conference since it's been so long since there has been an in person MTAM conference

There is a need to review policy and procedures around bereavement flowers and the process to send and keep everyone informed