

MTAM Business Meeting
November 19, 2018
7PM, Plymouth MN

Present: Amber Stefan, Stephanie Hubbard, Kay Luedke-Smith, Michelle Sieben (**Via Zoom Conference**): Megan Druckery, Amy Furman, Briana Larsen

Call to Order : 7:11 PM

Stephanie moved; Kay seconded. Passed unanimously.

Approve Agenda

With 2 additions; Amber moved. Passed unanimously.

Approve Minutes from October Conference Business Meeting

ON HOLD until December meeting. Review October minutes [HERE](#).

Officer Reports/Updates

o President

GLR and AMTA Updates to share with MTAM

- Voice of the Lakes will be changing. It is intended as a newsletter, however the last one ended up being over 70 pages long because of all the different reports. State and general reports will be posted to Members Only section of website instead. Due date for submissions for newsletter is November 25th
- Diversity and Multicultural AMTA Committee has a new name: Will now be the Diversity, Equity and Inclusion committee. They will be proposing some ideas to ensure that a minimum number of sessions and offerings at regional and national conferences are about these types of issues. They are also creating some tool kits for members
- New GLR officers will take office in March: Melaine moving to President Elect, Kellee Coviak-Hanson is VP Elect, Lindsay Wright Treasurer, Megan Brewer Secretary. Todd VP. Rebecca Findley Barnard President.
- GLR Region is accepting applications for their grant/awards. One for supporting instrument purchase and program growth, and one for Research.
- AMTA is starting a Disaster Response Task Force which will expand and be overseen at the Regional level. Want to ensure there is protocol in place for addressing disasters when they happen.
- Code of Conduct – AMTA has an approved code of conduct for conferences. GLR is developing one. They have an approved interim code of conduct that models the AMTA document right now, but we will be continuing to

tweek that and be developing a procedure/plan for what implementation and procedure is for that code and for violations to that code.

- GLR 2020 Conference will be in Schaumburg Illinois. Exciting things happening for that conference. 2019 is in Cincinnati – Registration opening mid-december and pay it forward campaign is for student conference scholarships. 2021 will be in MN – exploring options for a joint conference that year with Midwest region. Attendance in MN isn't good for regional conferences. More fiducially responsible to consider joint.

- New editors for JMT and MT Perspectives (Blyth LaGasse, Dr. Laura Beer)

- New AMTA e-course available on LGBTQ topics.

- New AMTA executive Director: Lee Grossman.

- Service award to Amy Furman, Changemaker Advocacy award to Todd

- Technology Committee- survey about tech needs will be coming out soon.

If you are someone who has tech specialties let the committee know they are compiling a list. AMTATechStop facebook group.

- Reimbursement Committee: new resources available on the AMTA website to help members understand and navigate reimbursement options.

- Changes in Affordable care act could limit services previously protected so they are monitoring that situation.

- AMTA Interprofessional Collaborative Research committee is in process of updating the FAQ Sheets. Also are starting a resource list of MT-BCs with additional licensures such as Social Work, or Counseling. Contact them if you want to be on their list.

- Advocacy Committee – Developed and filmed some short videos for membership to help show practical ways to talk about and advocate for profession. In cases of Misrepresentation please do not jump in and email corrections – use the representatives. In many cases 20 people are attacking issues of misrepresentation and we want it to be unified and come from 1 source versus 20 sources.

- Will be Arts Advocacy Days in DC March 4-5. Arts in Health and Arts in Military. All are invited to be a part of those days at the capitol in DC.

- New Committee – Commission for Education of the 21st Century Music Therapists – Elected to this committee from our region are Jennifer Jones, Tracy Richardson, and Appointed member Jennifer Hicks.

- AMTA is looking for additional individuals to serve as scholarship reviewers.

- Spam and Phishing emails – pay attention to return addresses. Not much we can do about the emails so just be smart about what you are opening and responding to.

**** We will provide the bronze level sponsorship for GLR Conference**

o Past President

§ Anyone we want to check in with about running for elected positions?

- Stephanie has a person who is interested (Sarah Kneeland)
- Ericha Rupp
- Appointed members can stay on as long as they'd like
- We'd like the List of people running out at 2019 Spring conference because no Fall conference
- Throw out on social media as well? Yes!

o President-Elect

Will send internship stipend scholarship link to mtam group.

Changed application (all online)

Changed who can apply: all MN Interns

Changed when to apply: any time as long as within last month of internship

o Vice President

§ Feedback from Fall Conference

- 37 people got credits
- Overall positive comments.
- Some people didn't rate Destiny because they didn't think she spoke enough for feedback. So, Megan had to fill in as N/A or not scored
 - Would it have been better if not listed as primary presenter?
 - Would it have been easier to assess if her role would have been communicated more often/clearly?
- Some people indicated they had wanted to break into small groups
- Some negative feedback on quality of sound system and space
- People interested in going to school for blind
- Member who left re: overwhelm. A couple board members chatted with her.
 - Should we consider refunding her money? May be a case of "good will" for her to return again.
 - May want to email her to ask if she'd like to leave the donation as part of the fundraiser or would like a refund.
 - Feedback for presenters: Start at more basic level and break out for basic folks sooner?
 - Miscommunication issues re: attendees
 - Some of Pete's students said they could "come for free." Were charged the student membership fee and/or asked to make a donation, but no communication from Pete or Jessica on the front end. Would have been nice to have that information on the front end.
 - Did we ever work out free student conference fee?

- We allowed it this conference because it was a fundraiser, plan to partner with Zivix in the future.
- Beth may have thought someone else was going to get in touch with Zivix
- Stephanie will get in touch regarding student/intern fee info.
 - Will thank Zivix for being such strong partners with MTAM, and for being at national conference, donating to silent auction, and being such great allies to MT.

§ Looking forward to Spring Conference

- Are we looking at April 2019?
 - Would probably be best, considering graduation and GLR Conference
- Augsburg Student group on hiatus because no one appointed officers.
 - Megan will talk with Lindsay Markworth to get names/connected to GLR AMTAS. We want a contact to connect regarding student scholarships and conference scholarships.

o Treasurer's Report

Membership

Professional: 94

Student: 17

Lifetime: 5 – Roberta Kagin, Bridget Doak, Bill Webb, Kay Luedke-Smith, Dawn Miller

Financial

Checking: \$7058.73

Paypal: \$5497.53

Petty Cash: \$748.50

TOTAL: \$13,304.76

Monthly Income: \$491.82

Monthly Expenses: \$922.68

Monthly Difference: -\$430.86

Year to Date Income: \$6371.27

Year to Date Expenses: \$4292.97

Year to Date Difference: \$2078.30

Other Notes

- Annual Business Filing Renewal with Secretary of State complete 10/30/18 -- all set for maintaining or status for next year.

- Request to deposit \$448.50 of petty cash into checking account
- Discuss PayPal accepting credit card payments at conferences: 2 options \$14.99, \$24.99 or \$59.99 (one time), 2.7% processing fee per swipe, more for keyed entries (cheaper than what we charge through our website). Would link into our existing account.
 - Good idea. Do businesses use Venmo? YEs, but credit card would be more convenient.
 - **Stephanie motioned to move forward with \$24.99 card reader. Amber seconded Motion passed unanimously by those in attendance.**
- Any items that should be accounted for in 2019 budget?
 - Increase line to reflect Scholarship changes--more money now
 - Jenn Werner fund lines : Income/expenditures
 - Email Amber if you come up with anything else.

○ **Secretary**

Stephanie is taking minutes at November meeting.

○ **Public Relations**

- Will need to do another January student membership drive ½ price student membership for the month of January
- Please connect with Briana re: updates in AMTAS student leadership
- Updated language for internship stipend/dates: January 1st on website
- Draw people to website to read about changes in scholarships

○ **Government Relations**

§ Task force update?

- Chief author not reelected. Task force is looking for a new chief author
- Continuing to have conversations with MN SLP: multiple settings reassessment expertise. Conversations with national org re: what next.
- Looking for starting point.
- Commissioner of health would oversee, upcoming meetings

○ **Website**

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- Draw people to website to read about changes in scholarships

· **Adjourn:** Stephanie Moved at 8:37 PM.