

MTAM Minutes July

7/21/14

Christina's home

Present: Pete Meyer, Amy Furman, Krista Nelson, Jessica De Villers, Ashley Newbrough, Dan Anderson, Andrea Yun-Springer, Lyndie Walker, Claire Klein, Christina Brantner, Erin Fox, and Maggie Sonstebly

- I. Call to order
  - a. Motion to call to order—Pete
  - b. Motion seconded—Dan
- II. Motion to approve minutes—Pete
  - a. Motion seconded—Dan
- III. Agenda for the meeting—Jess
  - a. Budget
  - b. Bylaws
  - c. Mission statement
  - d. Fall Conference
  - e. Other reports
- IV. Move to appoint Melissa Hirokawa as government relations rep—Claire
  - a. Motion to approve—Pete
  - b. Seconded—Dan
- V. Budget Report—Dan
- VI. Fall Conference
  - a. Location: Augsburg
  - b. MTAM is being asked to contribute \$1000 for an honorarium. The Augsburg MT department will cover travel, lodging, and food for Dr. Turry. Some questions remain about who will pay for catering. Schmitt music will cover the cost of the rental of the chapel.
    - i. \$1000 honorarium for Dr. Turry APPROVED
    - ii. Max MTAM can contribute for lunch \$400
    - iii. Question: Can we bring in breakfast/Augsburg supply coffee? Ashley to call Augsburg catering. Will update board.
  - c. Suggestion: Ask Augsburg for music therapy alumni list, to invite to the conference
  - d. Question: Can we include info re: MTAM conference in invitations to the 40<sup>th</sup> anniversary gala (Friday, Sept 26<sup>th</sup>)?
  - e. Suggested rates for the conference as follows:
    - i. Members: earlybird=\$40; late=\$50
    - ii. Student members: earlybird=\$20; late=\$30
    - iii. Augsburg alumni=\$50 anytime
    - iv. Non-members=\$70
    - v. Noted: Same-day registration rate needs to match what was provided on the registration form. Will continue discussion about if we will allow same-day registration for this conference.
- VII. Discussion of bylaws
  - a. Jess to email membership for approval at least 4 weeks before the conference
  - b. See bylaws for revision updates at fall meeting. Some items visited:
    - i. Quorums/voting

- ii. Website
    - 1. Access to website added to bylaws as benefit of membership
  - iii. Newsletter
    - 1. Will be kept public
  - iv. Duties of elected officers
  - v. We have a policy and procedure book for things that are not part of our bylaws.
  - vi. Membership classifications and accessibility
  - vii. MTAM dues
  - viii. Duties of representatives/state representative
  - ix. Duties of web master
  - x. Duties of member(s) at large
  - xi. Standing committees, each made up of a chair person and volunteer members from association. E.g. Programs committee is made up of VP (chair), president elect, and treasurer.
  - xii. Nomination procedures
    - 1. Motion to allow all members to have a vote.
      - a. Did not pass.
    - 2. Motion to change the bylaws to say elected board members may vote on decisions at board meetings. Non-elected board members/appointed board members may offer input and also may vote on scholarships and grants.
      - a. Passed
  - xiii. Election process
  - xiv. Fiscal management
  - xv. Amendments
- VIII. Mission Statement
- a. All present in the meeting collaborated to classify responses to questionnaire from spring conference. Determined that there are four overarching themes:
    - i. Government outreach
    - ii. Community outreach/accessibility
    - iii. Education for MTs and for community
    - iv. Individuals and members
  - b. Also may consider adding a vision statement or values statement
  - c. Mission statement discussion will continue at next MTAM meeting
- IX. Motion to adjourn; accepted.