

MTAM Meeting, Toneworks Music Therapy (Andrea's Clinic), 4/15/14 at 7:00 pm

- I. Call to Order
- II. Approval of March's minutes
  - a. Minutes for March approved
- III. Officer Reports
  - a. Treasurer (Dan Andersen)
    - i. Quarterly report will be sent out. We are \$200 up for the year with 35 members and 30 of those going to conference.
    - ii. Refunds: Some people need refunds for the conference and membership (e.g. student paying professional cost on accident; registering for conference and now can't go.) MTAM has absorbed fee of \$2.00 from PayPal when a cancellation occurs. Group concurs that MTAM is okay to absorb cost as long as it's in the time frame prior to deadline but will remain consistent with web site for next conference. For the MTAM spring conference 2014 cancellations, we will absorb cost until deadline and then refund 50% after deadline for cancellations.
  - b. Vice President (Ashley Newbrough)
    - i. Has list of volunteer opportunities for officers for conference
      - 1. Claire will take care of meal tickets
      - 2. Panera will deliver lunches
      - 3. Scholarship applicant packets presented
      - 4. Debbie's (presenter) flight is booked. Hotel will be booked.
      - 5. We are good on our CBMT documents. CMTE forms in possession; just need to sign and copy.
      - 6. Saturday dinner with Debbie is on
      - 7. Review of scholarships
        - a. Decided that an individual is permitted to receive up to one scholarship per year. May apply for scholarship(s) the following year.
  - c. President (Jessica DeVillers)
    - i. Will provide Debbie transportation until Sunday.
    - ii. Officers should feel ready to introduce themselves at conference.
    - iii. Idea from GLR conference: It may be worth investing in some professional stationary for future interactions.
      - 1. For now, we will have an electronic format available to all MTAM officers.
        - a. Barrier: Difficult to know what to put on it because we do not have an official address.
          - i. Looking into getting a PO box.
        - b. Claire will send out the one she has made up as a template. When we get an address, we will revisit this.
        - c. Andrea's husband is a graphic designer and could do something pro bono if work is under an hour.
        - d. Save an electronic file that is accessible to everyone to use as needed. (This was decided on for the moment.)

2. People impressed with money we're able to give back to our organization. Money has assisted with:
  - a. Attending conferences
  - b. Providing scholarships
  - c. Hosting CMTEs twice a year.
3. Membership:
  - a. Make ***all*** members aware that we are having these meetings.
    - i. E-mail to membership announcing the meetings
    - ii. Post it on web site as well.
    - iii. Post to Facebook
  - iv. Future meetings:
    1. The May business meeting will be at the May conference
    2. No June business meeting.
    3. Collaborating with Augsburg about fall conference
- d. Review of Awards:
  - i. Friend of MTAM is not new. Award is presented to a ***non-music therapist*** doing and above and beyond work/advocacy for the music therapy community.
  - ii. Service award is new and presented to a ***music therapist*** doing above and beyond work.
    1. They need to be MT-BC but not necessarily a member of MTAM.
- e. Government Relations (Claire):
  - i. No new licensure items
  - ii. Reporter from Mankato is interested in knowing more about the increased licensing fees for the many professions applying for licensure and may put music therapy in his/her story.
  - iii. Celebrating Music Therapy week April 27-May 3.
    1. Handing out informative folders to legislators.
  - iv. President-elect items:
    1. Re-writing and revisiting mission statement. Go through questions such as retreat day in summer. Also going to give MTs at conference a chance to give their ideas with prompting questions:
      - a. What does MTAM do best?
      - b. What would you like to see MTAM do more of?
      - c. What would you define as MTAM's core values?
      - d. What is the vision for what MTAM looks like?
        - i. What do we need to do to get there?
        - ii. The mission statement should reflect this: Where do we want music therapy in Minnesota to be, what do we want it to represent, and how do we get to that point?
    2. MTAM has shifted from focusing on conferences to now offering things to our members and more education to the community. This allows us to give ourselves a makeover and giving others a chance to see what MTAM is and what we can do.

- f. Public Relations (Andrea Yun Springer):
  - i. Jan A. is concerned about number of postings in MN assisted living and long term care buildings looking for “Music therapy volunteers.” More education to the community is needed about music therapy/music therapists. What can be done?
    - 1. Music therapy booths:
      - a. Care Providers and Aging Services conferences.
      - b. ArtSage, an organization for professional musicians (and other arts) doing workshops with older adults.
    - 2. Possible presence on LinkedIn
  - g. Secretary (Maggie Sonsteby): Nothing to report
- IV. Voting on conference scholarhips:
  - a. Two conference scholarships will be awarded. MTAM board voted. The results:
    - i. Candidate B
    - ii. Candidate I (both identities to remain anonymous except to Ashley N and Dan A)
- V. Upcoming Board Activities to Consider
  - a. Review bylaws
  - b. Have a retreat (July or August?)
  - c. Review/add to/discuss policies and procedures book started by Claire
- VI. Movement to adjourn

In Attendance:

Claire Klein

Jessica DeVillers

Andrea Yoon Springer

Ashley Newbrough

Dan Andersen

Erin Fox

Krista Nelson

Maggie Sonsteby