

MTAM Business Meeting – 11/29/2017

Meeting began 6:45pm

In attendance: Amy Furman, Beth Engelking, Claire Klein, Melissa Hentges, Jillian Johnson, Michelle Sieben, Jennifer Hicks

Approve Agenda

Motion made by Melissa

All in Favor

Motion passed

Approve minutes from October

Motion made by Michelle

All in favor

Motion passed

Report from National AMTA Conference

- National Conference was great!
- There is a movie that was made about a MT and client from VA
 - “Music Got Me Here”
 - Client was in a snowboarding accident, was paralyzed and had a TBI
 - With the help of his MT, regained motor and speech function!
 - Encouraging people to set up screenings
 - Perhaps the next board would be interested in setting something like this up?
 - Partner with the MN Brain Injury Alliance?
 - Fairview has a large auditorium that might be a good option – contact Kendri
 - Claire and Amy will look into costs
- Largest AMTA conference ever – 1600 people!

February guitar workshop fundraiser

- Pete would like to set up a fund for MTs in MN for help with emergencies or medical costs
 - He would like to name it after Jenn Werner
 - He, Destiny, Jess, and Ginger were going to donate their time to do a guitar workshop as an initial fundraiser to start the fund
 - 4 presenters to create breakout sessions based on skill level
 - Money - A set price, plus a donation box, and books for sale with proceeds going towards the fund
 - Pete would like help from the MTAM board filing the paper work and covering the cost for CMTEs

- It is the same amount of paper work for the VP as our regular Spring and Fall conference
 - It would be difficult for a new VP to jump right into that amount of work
 - Kendri is willing to assist the new VP
 - The follow up end is more work than the planning end and things need to happen on a specific timeline
- Questions from board:
 - Who is our target audience?
 - Students or Professionals?
 - Do we have to offer CMTEs? People can still claim it as unapproved CMTE hours
 - Pete offered to do all the CMTE paper work because he feels it's important
 - If we are managing this fund:
 - Do we need to create a separate bank account?
 - Who will set up the criteria for who we give the money to and how much we give? Will people need to apply?
 - Can we just rename our line item the Jenn Werner Memorial Fund and Pete can donate the money from the fundraiser to MTAM specifically for that fund
 - Jen moves to change the name of the "Helping Members in Need" line item in our budget to the "Jenn Werner Memorial Fund"
 - All in favor
 - Motion passed
 - Money donated to MTAM can be earmarked specifically for this fund and it will be tracked in the budget to ensure that money only goes towards helping members in need
- Other things to consider
 - The weekend of February 17th, there is a master's intensive at Augsburg and it is President's day weekend
 - May need to consider a different date, but keep it far enough from the regular spring conference so people go to both
 - Have everyone do lunch on their own,
 - Charge a lower cost than we do for conference so people don't choose just one or the other
 - How much will MTAM need to continue fundraising to keep the fund going?
 - We will assess and fundraise as needed
- Kendri will send an email to Pete and Jess outlining options discussed during meeting

- Option A: 3 hour CMTE instead of 5 to make it a half day – do all the pre and post paperwork, \$75 fee (which could be donated to the fund instead)
 - Option B: Offer as a non-approved provider, no paper work, no fee, everyone gets the same amount of credits they will just claim it a little differently with CBMT
- Jen will email Pete about details needed for marketing
- Treasurer perspective – there will be a lot of memberships coming in so if registration for this event is coming through MTAM's PayPal, that can be very confusing
 - Money will need to be clearly marked somehow
 - Maybe not offer electronic registration
 - But paper registration is very cumbersome
 - Or charge a specific dollar amount that is different from membership cost

Amy moves that the current board recommends that the future board continues the practice of offering a Student Membership Sale every January

- All in favor
- Motion passed

Conflict of Interest proposed changes

- We are going to let the next board handle this section of the bylaws

Policy & Procedure book

- Great job everyone!
- You don't need to rewrite things if the information is available elsewhere, just state where information can be found (CMTE info, etc)

Final Officer Reports

- Kendri
 - Finished Policy & Procedures section!
- PR
 - MN represented really well at National Conference!
 - Social media is planned to go through the end of the year
 - Jen is going to invite the new board members to the MTAM google group
 - Thank you to Jen for alllllllll of her amazing work!
- Treasurer:
 - Nothing has changed from the October report
 - Jillian will pass on info to Amber and assist with the fundraiser as needed
 - Include forms for emails in Policy & Procedures

- Do not include passwords, but include where passwords can be found
- Member at Large
 - Amy –
 - Wrote section for Policy & Procedures!
 - Masters Level Entry (MLE) report is going to be presented and discussed at GLR
 - Should MT be a master’s level entry profession?
 - Jen shared - Amy connected the AirJamz guys with Steve West at the conference and brought them to the opening ceremony. Thank you for making it such a positive experience for them!
- Newsletter
 - Great job with the newsletters and thank you for all your work!
- Website
 - Christy is down to 2 different website companies, just need to check on the 501c3 status and how that will effect pricing
 - Both are cheaper than Yahoo
 - Everything will have to be created from scratch
 - How can we help?
 - Send Christy what we remember being on the website so she doesn’t forget anything
 - We feel there should be support of some kind for Christy:
 - Pay someone to set up the website so that Christy doesn’t have to do it all – Beth’s husband does this for a living
 - Beth will ask what he would charge
 - Or a stipend for Christy
- Secretary
 - Thank you everyone, I’ve enjoyed working with you all over the last two years!
- President
 - Claire did an amazing job!!!! Thank you for all your work
 - Don’t forget to get together with your successor

Thank you for all your work!

Come drink and eat with us in January as we welcome the new board!

Motion made to adjourn by Michelle

All in favor

Meeting adjourned 8:25pm