

MTAM Meeting Minutes: March 28, 2017

- Meeting called to order at 7:07pm
- In attendance: Jessica DeVillers, Christy Holland, Kendri Scarborough, Claire Klein, Michelle Sieben, Amy Furman, and Jen Hicks
- Jessica makes motion to approve minutes from last meeting. All in favor, none opposed, Motion carries.
- Michelle makes motion to approve agenda for meeting. All in favor, none opposed, Motion carries.
- Conference update: Materials sent to CBMT for approval. Kendri will let us know when she hears back from Hindi.
 - Question: Is there a limit on number of individuals that can be held in the space we are using? Christy found information. Limit of 75 Music Therapists!!!
 - Limit registration to first 75. No onsite registration because cannot accommodate.
 - Jessica will not be able to be at the conference the whole time but will come for the meeting portion at least.
 - Once registration is approved Claire will email the student contacts. Possibly invite Music Educators as well will coordinate with Jen to find best way to do that.
 - Singing with Your Whole Self is title of the conference.
- What do we want to do for Fall Conference?
 - Gianna Homes collaboration is not an option this year anymore. Will be happening next fall instead (hopefully).
 - Claire was thinking about ideas. Trauma response care. Thoughts of inviting individuals involved with immigrant trauma.

- Professor who retired from United – taught narrative therapy. Chaplaincy professor. Person not the problem, the problem is the problem. How to ask questions to get disclosure of life stories.
- Advocacy still on the table as well.
- Table discussion until after Spring conference.
- Card passed around and signed for Jamie whose internship at Lifeworks was approved.
- Bylaws:
 - Claire sent summary of what we did last time. She noticed a few things we were talking about but didn't do.
 - Appointed position for internship advisor – help or advice for people who are working on application for internships. Asked other state organizations: Clinical training chairperson is common title. Monitor status of internship programs and assist MTs in establishing internships. Claire did discuss with Kay.
 - Claire's suggestion: Article 8 section 7: Internship representative
 - "Article VIII, Sec. 7. **Duties of the Internship Representative**
 - a. The Executive Board shall appoint an Internship Representative.
 - b. The Internship Representative shall assist Association members in issues pertaining to building, maintaining, and any other issues with AMTA-approved and University-affiliated internship sites for music therapy services.
 - c. The Internship Representative may form a committee comprised of volunteer members of the Association."
 - Change name to Clinical Training Representative. Question regarding whether this person would also be support for practicum supervisors. Thought that they'd be more specifically for internship set up. But Amy also thinks just wording it so that they are a resource for supervisors who need support and not a resource for students having issues with practicum sites.
 - Language clarified. New language:
 - "Article VIII, Sec. 7. Duties of the Clinical Training Representative
 - a. The Executive Board shall appoint an Clinical Training Representative.

- b. The Clinical Training Representative shall assist Association members in developing and maintaining AMTA National Roster internship sites and provide support to clinical supervisors.
 - c. The Clinical Training Representative may form a committee comprised of volunteer members of the Association.”
- Review of Conflict of interest policy: Michelle shared OCMT Conflict of Interest policy which is similar but more clearly organized. We need to review our policy line by line and compare to other policies and that will take more time than we have now. Thus, we will table this until the Fall.
- Claire will get the completed bylaw changes sent out by April 6. Jen will forward to members.
- Officer reports:
 - Past President: 1 nomination for awards, with 1 more coming soon. Needs people to step up to the plate and want to be on the board. Encourage people to run for board positions. Jess will print off handy little fliers with job descriptions and announce about it at the conference. Starting early to get people thinking about it. Deadline for nominations for awards is April 21st.
 - President: Spent time at GLR doing strategic planning – Where GLR will go next. Mentor Program – Jen is now mentor. She was very impressed with the training. Claire has brochures to share with people – will set them out at our conference. GLR used up their money for member support fund – this is being redone so that there is money available. Many budget issues the last few years. Were able to make money on this conference so they now have a cushion back in place. Things looking better on that front.
 - President Elect – no new information.
 - Vice President – talked about most of it in conference discussions. Art Therapist with her work does movie night with information about art therapy. Will keep us informed so we can establish connections with the art therapy community. They also do fundraiser auctions regularly or do Walks for causes. Would like to collaborate in future.

- Members at Large: Amy – running in and out on other phone meetings for AMTA. Thanks for coming. Help yourselves, let yourself out when you are done if she's on the phone. Ukulele is really COOL!
- Secretary – not here
- Treasurer – emailed out before meeting. See email sent out prior to meeting. Missing user name to log in to file taxes trying to sort this out.
 - Christy will add space for CBMT numbers on the Registration form online.
- PR – Jen has whole list.
 - Check in: Music therapy week – need to check in with Melissa Spiess about this. Jen will check with Melissa.
 - Babs Fundraiser??? We need information on this. Still in conversations with Babs' family about time changes and details. If we want to help advertise then Jen needs to have this information sooner not later. Jess will reach out to Christina Wood or Krista, and also Babs' family to get more details.
 - Membership directory – Email about process and that we were doing it and option to opt out. Jillian is in charge of compiling the information. Jillian and Jen to coordinate this together prior to conference.
 - Private Practice List – how do we maintain it or keep it updated? Want to make sure people are getting responses. Christy will send email with two week time frame to respond with updated information or confirmation. No response means you will be removed from the list.
 - GLR was great. Check out all the posts from social media. Many positive responses from members who don't typically respond to social media on social media. People seeing it and reacting in person.
 - Encouraging Erica Rupp to run for position in the future.
- Website: Christy - Job postings updated. Some posted, one removed. Email for job posting for health east with no information... asked for clarification. Keep sending information for the calendar

- Newsletter: deadline is April 7th
- Gov't Relations: Budget session – working on achieving chief authors from house and senate. Working to diversify approach. Would like a republican author with democratic co-authors and support. See update from the GLR newsletter Voice of the Lakes.
- Reimbursement: Christina doing her thing. Responding accordingly to inquiries. Etc.
- At Large Members: Pete – hopefully will get us info about BTKB stuff for Babs' thing.
- Set Next Meeting: Do not need an April meeting. Go to the Fundraiser. Come to Spring Conference. Discuss possibility of social gathering/event down near Rochester area – Christina Wood – piggy back with her things maybe.
- Claire will send out a Doodle poll to decide for next meeting.
- Motion to adjourn by Jess at 8:30pm. All in favor. Motion carries.

Minutes recorded and submitted by Michelle Sieben, President-Elect.