

# MTAM Minutes 12/7/16

Meeting began 6:31pm

In attendance: Claire Klein, Jillian Johnson, Beth Engelking, Amy Furman, Jenifer Hicks, Jessica DeVillers, Michelle Sieben

Approve Agenda

Motion from Michelle

All in favor

Passed

Approve September and October Minutes

Motion from Michelle

All in favor

Passed

Budget

- Proposed budget format presented with 2015 numbers included
  - Jillian will fill in the 2016 numbers
  - In January, we will compare 2016 and 2015 and project for 2017 to approve a budget going forward
- Changes to format:
  - Under summary - include the totals from checking and paypal accounts
  - Under Revenue - change Assets to Donations
  - Under Supporting the Professional Community – change first “Fall MTAM Early Bird” to “Spring . . .”
- Motion made to approve format of budget from Jen
  - All in favor
  - Motion passed

PCA services "Care of Wheels" invite

- They are hosting a family event and are looking for a MT to host a group
- MT will be able to advertise their services
- We will pass this on to the MN Music Therapy Business Owners group to see if they would like to take on this opportunity.
- If not, we will broaden the search to other MTs or perhaps, MT students who may want to do this

Review of By-Laws

- Proposed changes:
  - Editorial corrections:
    - Executive Board and Association should be capitalized
    - Article III: Location: remove “and”
    - Article VII: a. strike comma, add “and”; b. capitalize Elect
  - Article IV: Membership

- Section 3: Change Active to Professional – only include MT-BC
  - Section 4: Associate members will include other professionals
  - Section 8: Change “under” to “at”
  - Article VI
    - Add a period at the end of the first sentence, after “meetings”
    - Section 1: change to “association officers as designated in Article VII”, strike the state employment and PR rep and state rep
  - Article VII
    - President: add that the president will serve as state representative;
    - Past President: change award nominations to awards
    - PR: strike “State Employment and” from title; strike A, C, and E; add social media duties, amend into a paragraph to match other officer descriptions
    - Section 2: strike elective
    - Section 3: should read Policy and Procedures
- We will continue work on the bylaws in future meetings.

#### Review of Policy and Procedures

- For January meeting: go through your position and correct it or write it as needed

#### Membership Sale for Students

- We want to offer 50% off student membership in January – we’ll talk to Jillian and Christy to see if we can manage this in January and vote via email

Officer Reports shared via email:

#### **President**

It was a joy to report on all the wonderful things that MTAM does at the national AMTA conference this past month. Thank you, team, for making the work of MTAM so meaningful!

Some things I would like to tell you from attending the AMTA business meeting there:

- AMTA is very excited to share that on June 2 and 3, the NIH is hosting a discussion on music and Health at the Kennedy Center in DC.
- Don't forget about the e-courses available online (Thank you Michelle for your work in putting things like this out there!)
- There is a new platform for Oxford University Press online that will make it easier to access the Journal of Music Therapy and Music Therapy Perspectives online. We have free access to this with our AMTA membership. Future articles can even include video and audio files on the page!
- People were recorded by a professional videographer to tell us #whyAMTA.
- Minnesota's own Mandi Verstegen was awarded the AMTA Graduate Research Award! YAY!

And news from GLR:

- The "Board Book" is available on the AMTA website if you are curious to know what's coming to the Assembly for voting

- There was a suggestion to add AMTA (may be the GLR specifically) to Amazon Smiles.
- There is Disaster Response training available - this could be a helpful tool to utilize after events like shootings or severe weather events
- Grants were given for special projects in our region
  - Research application to study Music Therapy and GIM for women suffering trauma from military experiences
  - MusFund - Funding for instruments
- The GLR conference is coming up in March, 2017. The board is dealing with a changing market where we meeting room rental fees are no longer waived with a room block. Documents are continually added to the Google Drive and they are reviewing the sponsorship guidelines for the conference to try to increase revenue.
  - **Let me know if there is a state organization or university program in MN that is celebrating over 25 years so they can be recognized at the conference.**
  - **Deadline for nominations for GLR awards is February 1.**
  - Don't forget about scholarships available for the conference
- The 2018 conference will be in Ypsilanti, MI. They are considering if Institutes should be offered every year and if we need a reception or luncheon
- Each state reported on the goings-ons of their state.
- The Student Advisory Board has combined their podcasting and newsletter into one to streamline communication amongst the students.
- Our membership in GLR is increasing! YAY!
- Thanks for using #AMTA23daysof thx
- **Let us know if you are presenting at other types of conferences!**

#### **Past President**

- No Report

#### **President Elect**

- Next deadline for internship stipend applications is January 31st. Have not yet received any questions or applications.
- We will need to review the applications at our February meeting and select the recipient.

#### **Vice President Report**

- Appropriate paperwork from Fall Conference has been submitted to CBMT.
- Mostly positive feedback about conference. Most loved the facility, free parking, and location. People found the topic very valuable. Some indicated an increased willingness to accept practicum students now that Emma and Todd spoke about the changes in their programs.
- Other feedback- almost every single evaluation mentioned feeling distracted by the inability to have water bottles or food in sanctuary (as we predicted), many people wished there were more time for Dawn and Sandi's small groups, and that we had gone more in-depth with just the one topic. People felt that the multiple

speakers became a little redundant and didn't allow us to "dig deep", we only "scratched the surface".

- Topics suggested for future conferences: Transference/countertransference, group dynamics, mental health and DBT, how to teach by rote, grant writing, documentation in the medical field, advocacy, drum circles, NMT, trauma-informed care, working with families, early childhood, songwriting, improvising in different styles, job creation, ethics to fill CBMT requirement
- Thank you all for your help with conference planning and on the day of. Also for enduring the muddy planning process with me.
- Personal suggestion for spring conference: 1-2 speakers please!

### **Secretary**

- No Report

### **Treasurer**

- MTAM Members:
  - 98 professional members
  - 15 student members
- Balances:
  - TCF: \$5,330.80
  - PayPal: \$4,867.32
  - Petty cash: \$100.00
  - **Total: \$10,298.12**
- We will need to renew our registration with the office of the Secretary of State. I will bring the info to the meeting, I might need a little help making sure I fill it out correctly.
- Do we need to fill out a year-end report? I see there is one on the Google Drive for 2015...

### **PR Report**

#### Observation Requests

- Spreadsheet and specialized email group have been created and used for the first time!

#### Social Media

- November posts featured our interns, AMTA16, and Thanksgiving wishes.
- December posts will feature "out-state" music therapists as well as holiday wishes.
- January posts and emails will be focused on membership!
- February posts will feature the history of MTAM.
- We will also do very specific posts and emails with single action items for licensure support in the coming year.

#### **Action Items**

- **How do we order more pens and notepads?**
- **What would you like to see featured on our social media sites in the new year?**
- **Have you sent your support for UND's music therapy program yet?**

- **Please renew your MTAM membership in January!**

Government Relations

- We are hoping to find chief authors and co-authors before the holidays (i.e. in the next few weeks)

**Claire has done an AMAZING job compiling information for us to help streamline the operations of the board and of the organization as a whole. Thank you Claire!!!!**

Next meeting

- January 18<sup>th</sup>, 6:30pm
- St. Clair Broiler, library room
- We will be discussing Spring conference topics

Motion to Adjourn from Melissa

All in favor

Passed

Meeting adjourned at 8:39